

Frequently Asked Questions

- How do I take an online course through the Lions Learning Center? Go to the Lions Learning Center on the LCI Web site, browse through the available courses, and click <u>Course Registration page</u>. This will open the new Lions Learning Center portal.
- 2. How do I log into the Lions Learning Center? Enter your Member ID and password and click Login.

*If you are a new user you will need to create an account first. To do this:

Click <u>Create New Account</u>. Then enter your Member ID, Password, First Name, Last Name, Contact Email, and the User Group Code (2011). Then click <u>Create New Account</u>.

- 3. How can I find my Lions Clubs member ID number if I cannot remember it? Contact your club secretary to get your Lions Clubs member ID number.
- 4. I forgot my password; can you send it to me?

We do not have access to your password; however by clicking <u>Forgot Password</u> on the log in screen you will receive an email with a temporary password. When you login, you will be asked to create a new password that you will use from that time onward. Make a note of your new password.