

## **NEW WEB SITE FOR MEMBERSHIP AND SERVICE ACTIVITY REPORTING**

**The Information is the same as WMMR, the way we View that info is changing.**

In July WMMR and LeoMMR will be combined into a single new Web site called **MyLCI**. Suggestions from club secretaries and district governors and international directors are being incorporated into the design of MyLCI, helping us to make it a tool that will be easier to use and more relevant to club and district officers around the world.

### **KEY NEW FEATURES**

**Single site for Lions and Leos** – Lions officers and Leo officers will use the same site, MyLCI, to enter membership, officer, and service activity information. Lions at the club, district and multiple district level will be better able to support their Leo officers by having access to Leo officer, membership and service activity data.

**Your Home Page** – As soon as you log on to MyLCI you will be presented with a custom home page that includes a snapshot of information tailored to your needs.

**Your Tasks** – As an officer, we know you have a lot to do so we've organized your tasks for you. They're now all just one click away.

**Officer mailing address** – In addition to updating their home address, officers will be able to update their mailing address used for their officer correspondence without having to contact headquarters.

**Club Statements going “green”** – Lions club treasurers will be able to suppress the printing and mailing of their monthly club statement. Currently it takes approximately 10,000,000 sheets of paper per year to print statements. Help us lower that number!

## **ACCESSING MYLCI**

From your web browser, go to the association's Web site at [www.lionsclubs.org](http://www.lionsclubs.org) . Click the "Submit Reports" link at the top of the page. On the next page, click the Lions Officer Login or the Leo Officer Login link. Access to MyLCI and the MyLCI training site is password protected.

### **2011 - 2012 Lions and Leo Club Officers**

LeoMMR will be available to current (2011 -2012) Leo officers until June 30, 2012. WMMR will be available to current (2011 -2012) Lions officers until July 31, 2012.

### **2012 - 2013 Lions and Leo Club Officers**

Incoming (2012 – 2013) Lions and Leo club officers will be able to create their own user name and password for MyLCI beginning June 15. From the logon page, click "New User? Click here to register now" and follow the onscreen prompts to select a user name and password. You will be asked questions to confirm your identity. You will also be required to provide a unique e-mail address. Note: Lions officers who previously created a user name and password for WMMR in 2011 – 2012 will be able to use the same user name and password for MyLCI during 2012 – 2013.

### **2012 - 2013 Lions District, Multiple District, Region and Zone Officers**

Incoming (2012 – 2013) Lions district, multiple district, region and zone officers will continue to be routed to WMMR until August 2012 but will be able to create their own user name and password beginning June 15. From the log on page, click "New User? Click here to register now" and follow the onscreen prompts to select a user name and password. You will be asked questions to confirm your identity. You will also be required to provide a unique e-mail address. Note: Lions officers who previously created a user name and password for WMMR in 2011 – 2012 will be able to use the same user name and password during their 2012 – 2013 term.

### **2012 - 2013 Leo District and Multiple District Officers**

Incoming (2012 – 2013) Leo district and multiple district officers will be able to create their own user name and password for MyLCI in August 2012. During the month of July Leo district and multiple district officers will not have access to online membership and service activity reporting.

**If you have questions or need assistance, contact the LCI Support Center at 630-468-6900 9:30am – 5:30pm EDT or by e-mail at [mylci@lionsclubs.org](mailto:mylci@lionsclubs.org).**

<http://www.lionsclubs.org/>

[Find a Club](#) [Shop](#) [Submit Reports](#) [Contact Us](#) [Donate](#)  [»](#)



## Lions Clubs International

[About Lions](#) [Becoming a Lion](#) [The Foundation](#) [Our Work](#) [Our Impact](#) [News and Events](#) [Member Center](#)

**FUN NEW PSA**

# Do Good

Share Our Fresh and Funny PSAs with Family, Friends and Media [▶](#)

1 2 3 4

### Who Are Lions?

Lions meet the needs of local communities and the world. The 1.35 million members of our volunteer organization in 207 countries and geographic areas are different in many ways, but share a core belief – community is what we make it.

[Learn more about Lions.](#)



### Our Impact

See what Lions are doing in communities just like yours.

[Meet the people we help. >>](#)



### News and Events

[Service Awards Finalists Announced](#)

[Watch the Latest Edition of LQ – Lions Quarterly Video Magazine](#)

[See 2011-2012 Lions International Peace Poster Contest Finalists](#)

[Learn About Our 2011-12 Lions International Essay Contest Winner](#)

[Read Our Blog for Frequent Lions Clubs International Updates](#)

[More News and Events](#)

### How Do I ...

[Get Involved in Doing Community Volunteer Work?](#)

[Request Assistance?](#)

[Donate Eyeglasses?](#)

[Download Logos and Forms?](#)



MyLCI > Logon

Support Center

## Welcome to the LCI Logon Page

The Lions Clubs International web site is being redesigned to be easier to use and to provide information that is relevant to you. [Learn more...](#)

**LOGON**

Already have a password? Log on here.

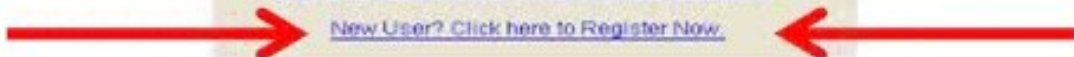
**User Name:**

**Password:**

I want to change my password after loggin on

[Forgot your User Name or Password? Click here.](#)

[New User? Click here to Register Now.](#)



### Resources

[Create a free website for your club \(e-Clubhouse\)](#)

[Download the prospective member form](#)

### How Do I...

[Logon?](#)

[Register for a password?](#)

[Change my password?](#)

[Change my e-mail address?](#)

[Get to the MyLCI Training Area?](#)

### More Answers

## Announcements

**Weekly Website Outage** - System backups are performed each Sunday between 6:15 AM and 7:00 AM Central Time. MyLCI is not available during this time period.

**Control your own Password** - You no longer have to wait to get your password in the mail. Current officers can change their password. All new officers can register for a password. *Note, unique e-mail addresses are now required to obtain a password.*

**\*NEW\* Training Site** - The training site has been completely integrated with MyLCI and will never be out of date again. You will now be able to see and practice with your own club's information. Because of these changes you are now required to login first.

### PASSWORD REGISTRATION - MEMBERSHIP VALIDATION

To register for your online access, enter your LCI membership number.



Member Number:

Enter the words below.

freitag Winnie



stop spam.  
read books.

#### Resources

[Create a free website for your club \(e-Clubhouse\)](#)

[Download the prospective member form](#)

#### How Do I...

[Get an audio set of words?](#)

[Register for a password?](#)

[Change my password?](#)

[Change my e-mail address?](#)

[Get to the MyLCI Training Area?](#)

[More Answers](#)

# INFORMATION IS CASE SENSITIVE & must match the LCI database - EXACTLY!!

**PASSWORD REGISTRATION - IDENTIFICATION**

1. Answer the following questions to verify your identity.

Enter your home street address:

Enter your current club name:

Enter your first and last name:

Enter your spouse/adult companion's name:

2. Enter the user name and password you would like to use as well as your e-mail address.

User Name:

Password:  Re-enter Password:

E-mail:  Re-enter E-mail:

3. Select or enter two security questions and enter answers in the event you forget your user name or password. To create your own question, type directly into the space below.

4. Terms and conditions: Your acceptance is required before your password registration can be completed.

I agree to the [LCI Web Usage Terms and Conditions](#).

I have reviewed the [LCI Privacy Policy](#).

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Enter your first and last name:

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2. Enter the user name and password you would like to use as well as your e-mail address.

User Name:

Password:  Re-enter Password:

E-mail:  Re-enter E-mail:

3. Select or enter two security questions and enter answers in the event you forget your user name or password. To create your own question, type directly into the space below.

Select or enter a security question here

Select or enter another security question

4. Terms and conditions: Your acceptance is required before your password registration can be completed.

I agree to the [LCI Web Usage Terms and Conditions](#).

I have reviewed the [LCI Privacy Policy](#).

**Password must be at least 6 characters and contain at least one letter AND one number, cannot be the same as the User Name or Member Number & can not contain a comma or spaces. EMAIL must be unique for each user.**



**You will also receive an email confirming your registration. You do not need to reply to the email. Once this screen shows you can use the Training Area. When your term of office has started (July 1st) you can use MyLCI.**





# SUNSET COMMUNITY LIONS CLUB

### My Tasks (click to complete)

- 1. Correct members with missing or invalid information. ▶
- 2. Enter 2012-2013 club officers (due May 15, 2012). ▶
- 3. Enter membership report for May 2012 (due May 31, 2012) - OR - record that there are no member changes for May 2012. ▶
- 4. Enter service activities for May 2012. ▶

### My Club

**SUNSET COMMUNITY LIONS CLUB**  
founded in 1945

**Meeting**  
Every 1st and 3rd Tuesday at 12:15PM

Happy Joe's  
9567 Main Street  
Oak Brook, IL 12345-1234

**club web site**  
[www.e-clubhouse.org/sites/sunsetcommunity](http://www.e-clubhouse.org/sites/sunsetcommunity)

[Edit](#)

### My Info

**2011-2012 Club Secretary**  
William Anderson

**Member Mailing Address**  
1234 West Summerdale  
Oak Brook, IL 12345-1234

**Officer Mailing Address**  
P.O. Box 1234  
Oak Brook, IL 12345-1234

**Home** 1-630-555-1234  
**Mobile** 1-312-555-1234  
**Email** test1234@testmail.com

[Edit](#)

### My Members

**Membership Reporting Status**

Month	J	A	S	O	N	D	J	F	M	A	M	J
Reported	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

**Membership Summary**

Charter	12
Active	24
Affiliate	1
Honorary	2
<b>Total</b>	<b>39</b>
Associate	3
Life Member	2

[More Membership](#)

### My Service Activities

**Recent Service Activity**

Pancake Breakfast

Our club got together with the students of Sunset High School and made 4,000 pancakes.

**2011-2012 Service Activity Summary**

Total service activities	21
Number of Lion Hours	1325
Funds Raised (USD)	5000
Funds Donated (USD)	3750

[More Service Activities](#)

### My Officers

**Region 1 Chairperson**  
Theresa D'Souza ▼

**Zone 1 Chairperson**  
Robert Oglevy ▼

**Club President**  
Debbie Johnson ▼

**Club Treasurer**  
Ron O'Connor ▼

[More Officers](#)



# MyLCI

Home

My Leo Clubs ▾

My Lions Club ▾

My District ▾

My Multiple District ▾

Home >

## SUNSET COMMUNITY LIONS CLUB

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Oak Brook, IL 12345-1234



#### club web site

[www.e-clubhouse.org/sites/sunsetcommunity](http://www.e-clubhouse.org/sites/sunsetcommunity)

Edit

### My Info

2011-2012  
William Anderson

Member Mail  
1234 West 5  
Oak Brook, IL

Officer Mailin  
P.O. Box 12  
Oak Brook, IL

Home 1-630-555-1234  
Mobile 1-312-555-1234  
Email test1@clubhouse.org

Edit

### My Service Activities

#### Recent Service Activity

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More Service Activities

### My Officers

Region 1 Chair  
Theresa D'S...

Zone 1 Chair  
Robert Ogle

Club President  
Debbie John

Club Treasurer  
Ron O'Conr

More Officers

### Support Center ▾

#### How Do I...

- Add a member?
- Record no membership changes?
- Add a service activity?
- Update my user preferences?
- Change my password?
- Print membership cards?
- Download officer contacts?
- Contact my district governor?

#### Resources

My LCI Training Area



Create a free website for your club (e-Clubhouse)

#### More Resources



Home

My Leo Clubs

My Lions Club

My District

My Multiple District

Support Center

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P.O. Box 1234  
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**Home** 1-630-555-1234  
**Mobile** 1-312-555-1234  
**Email** test1234@testmail.com

Edit

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**Zone 1 Chairperson**  
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**Club President**  
Debbie Johnson ▼

**Club Treasurer**  
Ron O'Connor ▼

More Officers



# MyLCI

- Home
- My Leo Clubs ▾
- My Lions Club ▾
- My District ▾
- My Multiple District ▾

Support Center ▾

Home >

## SUNSET COMMUNITY

- Members
- Club Info
- Officers
- Statements
- Service Activities
- Service Activity Goals
- Signature Activities
- Reports

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COMMUNITY LIONS CLUB  
1945

and 3rd Tuesday at 12:15PM

Happy Joe's  
9567 Main Street  
Oak Brook, IL 12345-1234

club web site  
[www.e-clubhouse.org/sites/sunsetcommunity](http://www.e-clubhouse.org/sites/sunsetcommunity)

Edit

### My Info

2011-2012 Club Secretary  
William Anderson

Member Mailing Address  
1234 West Summerdale  
Oak Brook, IL 12345-1234

Officer Mailing Address  
P.O. Box 1234  
Oak Brook, IL 12345-1234

Home 1-630-555-1234  
Mobile 1-312-555-1234  
Email test1234@testmail.com

Edit

### My Members

Membership Reporting Status

Month J A S O N D J F M A M J

### My Service Activities

Recent Service Activity

Pancake Breakfast

### My Officers

Region 1 Chairperson  
Theresa D'Souza ▾

My Club > Members

# Members

**Find Members is for prior members - dropped**

Add Member

Transfer Member

Report No Changes for Month

Find Members

February

March

April

Members found

Show 10

Page 1

ASC

STROM, ALGOR	1864492	Member	
SJOQUIST, BILL	120332	Member	
MOVALSON, BRUCE	120326	Member	906-428-3970
Lauerman, Craig	3455053	Member	906-428-2828
THURSTON, DARYL	1899670	Member	
NEMACHECK, DAVID	120328	Member	
MANSON, DIRK	114981	Member	
BUGAY, DON	109622	Member	

## Members

[Add Member](#)[Transfer Member](#)[Report No Changes for Month](#)[Find Members](#)

33 members found.

Show 10

Page 1 of 4

First Name

ASC

STROM, ALGOR

1884492

Member

SJOQUIST, BILL

120332

Member

MOVALSON, BRUCE

120326

Member

906-428-3970

**MOVALSON, BRUCE**

120326 52

[Home Address](#)

9 PARK AVE GLADSTONE MI 49837

(Home) 906-428-3970

Status: Member

Joined On: 1/1/1991

Regular Member

[Edit Details](#)[Drop Member](#)[Create Family Unit](#)[Print](#)

Lauerman, Craig

3455053

Member

906-428-2828

**TO SEE INFO FOR A MEMBER,  
CLICK ON THE LINE THAT THE LIONS NAME IS ON.  
EDITING, FAMILY UNIT, AND DROP OPTIONS ARE SHOWN ON RIGHT.**

# Members

Add Member ▾

Transfer Member ▾

Report No Changes for Month ▾

Find Members ▾

33 members found.

Show 30 ▾

Page 1 of 2

Last Name

ASC ▾



ANDERSON, HAROLD	104275	Member	
<b>ANDERSON, HAROLD</b> 104275 0 <u>Home Address</u> 1723 MONTANA AVENUE GLADSTONE MI 49837 1235	Status: Member Joined On: 10/1/1967 Regular Member		<a href="#">Edit Details</a> <a href="#">Drop Member</a> <a href="#">Create Family Unit</a> <a href="#">Print</a>
ANDERSON, JIM	109617	Member	
ANDERSON, KETH	104276	Member	
BIALK, PAUL	109619	Member	906-428-3493
BUCKMAN, ERIC	109621	Member	

# Family Unit

Select family member from your club (31)

Members Eligible to be in Family Unit

JIM ANDERSON	PAUL BIALIK
ERIC BUCKMAN	DON BUGAY
THOMAS CAIN	THURE DAHLGREN
JEFF GUDWER	JERRY WITZ
RICHARD JONES	ROBERT HEYNSSENS
JOSEPH MAKI	JOSEPH BUGAY

Members Not Eligible to be in Family Unit

DON ST.GERMAINE	Craig Laverman
Gregory Whitman	BRUCE MOVALSON
ELLIS MOVALSON	IVAN RYAN
BILL SJOQUIST	JOHN SKELLENGER
DOUG DAWSON	DIRK MANSON
DARYL THURSTON	

Members in this Family Unit (2)

**HAROLD ANDERSON**

Relation	Head of Household
Year of Birth	1960
New Family Unit	

[Edit](#)

[Save](#) [Cancel](#)



Family Unit

Relationship Verification: KEITH ANDERSON

Relation

Relationship Documentation

Proof of Address Documentation

Cancel

OK

## Family Unit

Please click on the 'Save' button to save your changes

Select family member from your club (31)

ALGOR STROM	DON ST GERMANE
STEVE TACHMIN	JOHN THOMAS
JEFF WAEGHE	EDWARD WALKER
MICHAEL KELLY	Kevin Beaver
Craig Loveman	Gregory-Mattman
BRUCE MOVALSON	ELLIS MOVALSON
DAVID NEMACHECK	IVAN RYAN
BILL SJODURST	JOHN SKELLENGER
JIM ANDERSON	PAUL BIALIK
ERIC BUCKMAN	DON BUGAY
THOMAS CAIN	THURE DAHLGREN
DOUG DANSON	JEFF OUDWER
JERRY WITZ	RICHARD JONES
ROBERT HEYNSSENS	JOSEPH MAKI
DIRK MANSON	GARXL THURSTON
JOSEPH BUGAY	

[Save](#) [Cancel](#)

Members in this Family Unit (2)

**HAROLD ANDERSON**

[Head of Household](#)

New Family Unit

[Edit](#)

Year of Birth **1960**

**KEITH ANDERSON**

Relation

[Relationship Documentation](#)

[Proof of Address Documentation](#)

**Child**

**Birth Certificate**

**Other Forms of Verification**

[Remove](#)

[Edit](#)

[Make Head of Household](#)

## Add Member

### Member Information

Prefix	<input type="text"/>
First Name	<input type="text"/>
Middle Name	<input type="text"/>
Last Name	<input type="text"/>
Suffix	<input type="text"/>
Year of Birth	<input type="text"/>
Gender	<input type="text" value="Select"/>

### Membership Information

Join Date	<input type="text"/>
Member Type	<input type="text" value="Affiliate Member"/>
Branch	<input type="text" value="No branches defined"/>
Sponsor	<input type="text" value="Not selected"/> <input type="button" value="Select Sponsor"/>

## Add Member

### Member Address

For Correspondence

Show Preview

### Contact Information

Work Phone

Home Phone

Mobile Phone

Fax

Primary Email

Alternate Email

### More Information

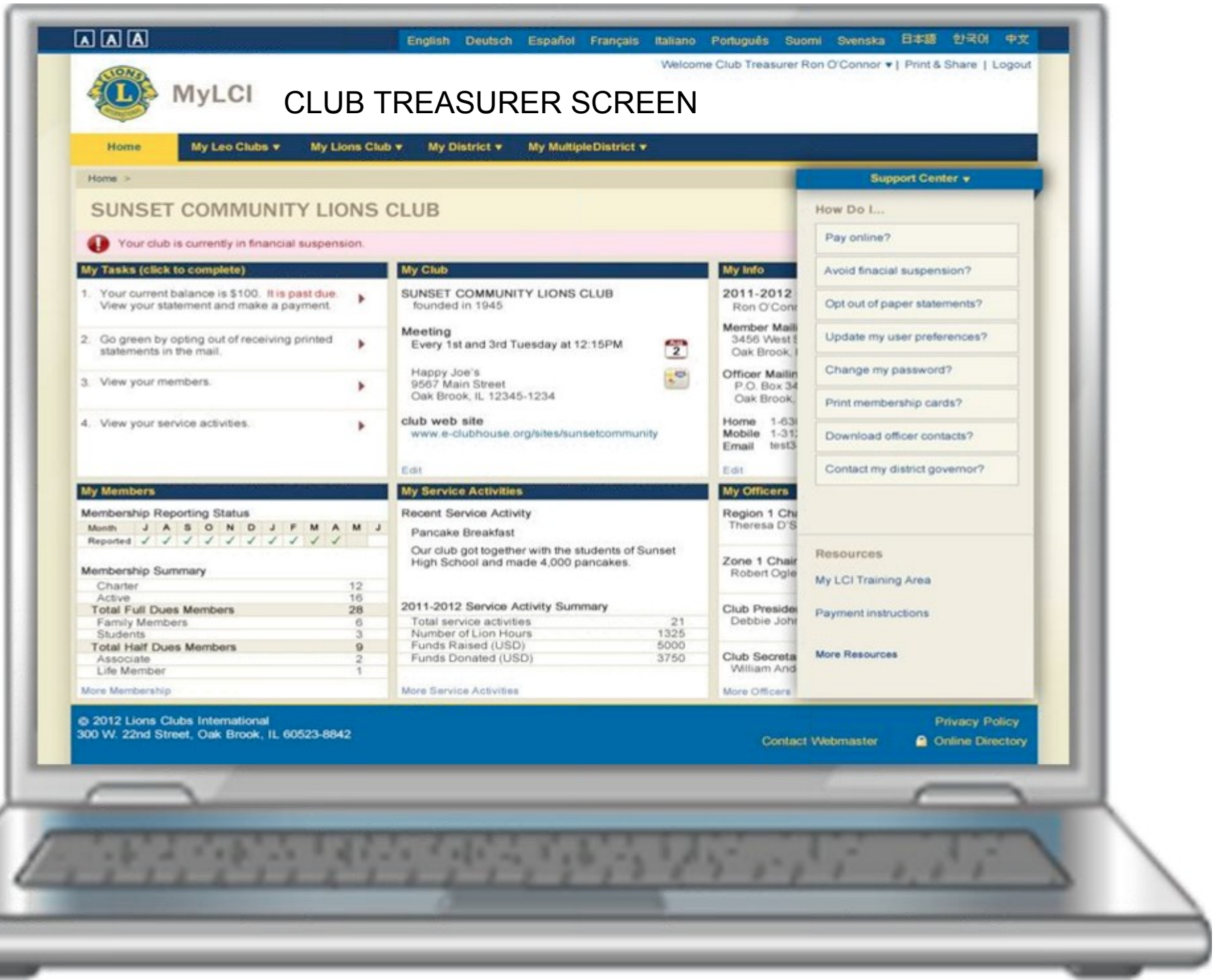
Nickname

Occupation

Spouse Name

Cancel

Save



MyLCI

# CLUB TREASURER SCREEN

Home My Leo Clubs My Lions Club My District My MultipleDistrict

Home >

## SUNSET COMMUNITY LIONS CLUB

**!** Your club is currently in financial suspension.

### My Tasks (click to complete)

- Your current balance is \$100. It is past due. View your statement and make a payment.
- Go green by opting out of receiving printed statements in the mail.
- View your members.
- View your service activities.

### My Club

**SUNSET COMMUNITY LIONS CLUB**  
founded in 1945

**Meeting**  
Every 1st and 3rd Tuesday at 12:15PM

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9567 Main Street  
Oak Brook, IL 12345-1234

**club web site**  
www.e-clubhouse.org/sites/sunsetcommunity

Edit

### My Info

**2011-2012**  
Ron O'Connor

**Member Mail**  
3456 West 5  
Oak Brook, IL

**Officer Mailin**  
P.O. Box 34  
Oak Brook, IL

**Home** 1-630-555-1234  
**Mobile** 1-312-555-1234  
**Email** test3@clubhouse.org

Edit

### My Members

#### Membership Reporting Status

Month	J	A	S	O	N	D	J	F	M	A	M	J
Reported	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

#### Membership Summary

Charter	12
Active	16
<b>Total Full Dues Members</b>	<b>28</b>
Family Members	6
Students	3
<b>Total Half Dues Members</b>	<b>9</b>
Associate	2
Life Member	1

More Membership

### My Service Activities

#### Recent Service Activity

**Pancake Breakfast**  
Our club got together with the students of Sunset High School and made 4,000 pancakes.

#### 2011-2012 Service Activity Summary

Total service activities	21
Number of Lion Hours	1325
Funds Raised (USD)	5000
Funds Donated (USD)	3750

More Service Activities

### My Officers

**Region 1 Chair**  
Theresa D'S...

**Zone 1 Chair**  
Robert Ogle

**Club President**  
Debbie Johr...

**Club Secreta**  
William And...

More Officers

### Support Center

#### How Do I...

- Pay online?
- Avoid financial suspension?
- Opt out of paper statements?
- Update my user preferences?
- Change my password?
- Print membership cards?
- Download officer contacts?
- Contact my district governor?

#### Resources

My LCI Training Area

Payment instructions

#### More Resources

## Club Statements

(All amounts in USD)

Current Balance	
Mar 2012 Statement Closing Balance	0.00
Payments received Apr 01, 2012 through Apr 26, 2012	0.00
Charges incurred Apr 01, 2012 through Apr 26, 2012	0.00
<b>Current Balance as of Apr 26, 2012</b>	<b>0.00</b>

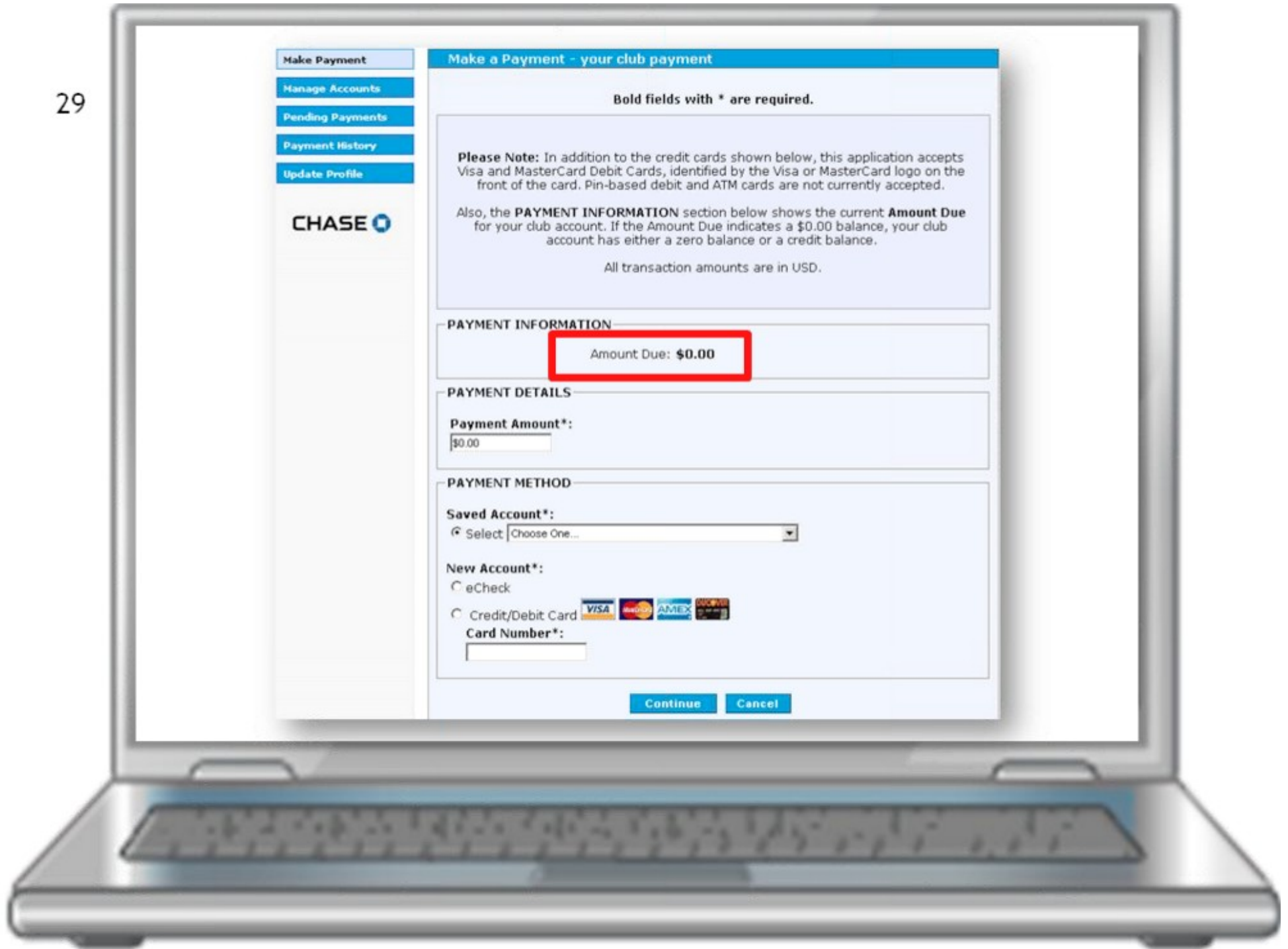
[Pay Now](#)

- Opt out mailed statement and Per Capita  
 Opt in to receive mailed statement and Per Capita

[Payment Instructions](#)

Statements and Invoices					
<a href="#">July 2011 - June 2012</a>	<a href="#">July 2010 - June 2011</a>				
	Opening Balance	Payments	Charges	Closing Balance	
Mar 2012 Statement	0.00	0.00	0.00	0.00	<a href="#">View/Print</a>
Feb 2012 Statement	0.00	0.00	0.00	0.00	<a href="#">View/Print</a>
Jan 2012 Statement	156.00	156.00 CR	0.00	0.00	<a href="#">View/Print</a>
Dec 2011 Statement	31.67	31.67 CR	156.00	156.00	<a href="#">View/Print</a>
Dec 2011 Per capita Invoice			156.00		<a href="#">View/Print</a>
Nov 2011 Statement	0.00	0.00	31.67	31.67	<a href="#">View/Print</a>
Oct 2011 Statement	0.00	0.00	0.00	0.00	<a href="#">View/Print</a>
Sept 2011 Statement	0.00	0.00	0.00	0.00	<a href="#">View/Print</a>
Aug 2011 Statement	0.00	0.00	0.00	0.00	<a href="#">View/Print</a>
July 2011 Statement	136.50	136.50 CR	0.00	0.00	<a href="#">View/Print</a>

IMPORTANT - When printing statements to make a payment, set Page Scaling to None to ensure your payment will be processed in a timely manner.



## This Screen is only available to the Treasurer!!

**Please select whether you want to opt out of receiving your mailed paper statement and Semi-Annual Per Capita invoice**

When you select option "Yes", you will no longer receive a mailed monthly club statement and Semi-Annual Per Capita invoice during your term.

- Yes  
 No

Save Selection and Close Window





"MyLCI" Training Site

**Training Site Access**

June 15, 2012

**"MyLCI" Access**

July 1, 2012

**THE JULY 1 DATE IS ONLY FOR CLUB OFFICERS**