Expense Voucher District 5M3 Name:

Office:

Date Submitted:

Make Check Payable to :

| Date   | Travel Purpose | Mileage | Amount | Lodging Location | Amount | Meals | MiscPhone, Postage, etc. | Amount |
|--------|----------------|---------|--------|------------------|--------|-------|--------------------------|--------|
|        |                |         |        |                  |        |       |                          |        |
|        |                |         |        |                  |        |       |                          |        |
|        |                |         |        |                  |        |       |                          |        |
|        |                |         |        |                  |        |       |                          |        |
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|        |                |         |        |                  |        |       |                          |        |
|        |                |         |        |                  |        |       |                          |        |
|        |                |         |        |                  |        |       |                          |        |
|        |                |         |        |                  |        |       |                          |        |
| TOTALS |                | -       | -      |                  | -      | -     |                          | -      |

Allowable Expenses

Send Completed Voucher with receipts to:

Mike Appel - Treasurer

Milroy, MN 56263-0026

P.O. Box 8

Rules of Audit-Lions Club Intl.

0.41 Mileage per mile

25.00 Amt per meal (max \$50 per day)

75.00 Lodging per night

Mileage Amount-Lodging-Meals-Misc.-Grand Total-

I certify that the above expenses were incurred by me and that they are true & accurate.

SIGNATURE