



# **44<sup>th</sup> Annual District 1-A Convention**

**THE WESTIN CHICAGO NORTHWEST HOTEL**  
400 PARK BLVD., ITASCA, IL

December 1, 2011

Re: Exhibitor for the District 1-A Lions Convention  
Friday, March 30<sup>th</sup> and Saturday, March 31<sup>st</sup>, 2012

Dear Marketing Director:

The District 1-A Lions Convention will be March 30<sup>th</sup> - April 1<sup>st</sup>, 2012 at the **WESTIN** Chicago Northwest Hotel located at 400 Park Blvd., Itasca, Illinois.

We invite you to present your products and/or fund raising programs to the Lions, Lioness and Leos numbering 350 plus that are expecting to attend the convention. Our members and guests look forward to your presentations and learning more about your products and/or fund raising program.

The exhibit area will be located in the Gallery Ballroom along with the Convention Registration area, Silent Auction and the display area for the Theme Basket. The room is scheduled to be open on Friday, March 30<sup>th</sup> and Saturday, March 31<sup>st</sup>. Set up will begin at 2:00 PM on Friday and remains open until 8:00 PM. Saturday exhibit hours are from 8:00 AM until 2:00 PM with clean up immediately following the close. We ask that your exhibit remain open during these hours so every attendee will have the opportunity to view and learn about your product and/or program.

The exhibit fee of \$50.00 includes \$20.00 credit toward an ad in the Ad book and one table 3'x 8' with two chairs. Additional tables are available for a fee of \$20.00 per table. Any electrical cord that you may bring needs to be a grounded, 3 wired 14 gauge minimum extension cord. If you use an electrical cord supplied by the hotel the cost will be \$50.00 per cord and these arrangements are to be made directly with the hotel. All additional costs can be added to your initial exhibit fee of \$50.00.

To reserve your space, please complete and return the exhibitor contract that is enclosed. Mail completed contract, check payable to District 1-A Lions and your camera ready advertisement to:

**Lion Chris Coleman, ZC**  
**5726 W. 88<sup>th</sup> Place**  
**Oak Lawn, Illinois 60453**

*All information to be mailed no later than March 1<sup>st</sup>, 2012*

Enclosed is the exhibit contract, convention brochure and registration form. Please note that the Lions have a special guest room rate of \$85.00 plus tax and when making your reservation, mention that you are with our group. You can hotel direct to make your guest room reservation.

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If you are not able to attend the convention, but would like to submit an ad for our program the fee would be \$80.00 for a full page ad. The same contract can be used and submitted with your camera ready ad. The book page size is approximately 5-1/2" wide by 8" tall.

Again thank you for your kind consideration for this request. We are looking forward in hearing from you in regards to your attendance at the District 1-A Lions Convention.

Sincerely,

Lion Chris Coleman  
Vendor Chairman - District 1-A Lions Convention  
(708) 907 - 5347  
Email: [coleman5726@comcast.net](mailto:coleman5726@comcast.net)

Cc: Lion Robert Block, PDG  
District 1-A Convention Chairman  
(219) 671 - 0287      Email: [gov8990@aol.com](mailto:gov8990@aol.com)

Encl. Exhibit Contract



**EXHIBITOR CONTRACT**  
**DISTRICT 1-A LIONS CONVENTION 2012**  
THE **WESTIN** CHICAGO NORTHWEST HOTEL ITASCA, ILLINOIS

The undersigned agrees and releases the District 1-A Lions as well as the **WESTIN** Chicago Northwest Hotel, Itasca, Illinois as stated below from all liabilities that may arise or be asserted as a result of participation in this exhibition.

The District 1-A Lions Convention Committee determines the eligibility of a company or product. Acceptance of an exhibitor for the District 1-A Lions Convention does not imply endorsement of a company, product, service or manufacturer, nor does rejection imply lack of a company, product, service or manufacturer.

All conditions as stated in the letter of invitation, the exhibitor information sheet, and this contract shall be accepted and followed by all exhibitors and their representatives.

The District 1-A Lions and the **WESTIN** Chicago Northwest Hotel are not providing security during non exhibit hours or in absence of exhibit personnel during exhibit hours for the exhibit property. The District 1-A Lions members, guests or employees and the **WESTIN** Chicago Northwest Hotel, Itasca, Il., the legal entities which own, lease and/or operate the **WESTIN** Chicago Northwest Hotel, their members, directors, or employees shall not be responsible for injury to any person or persons while in transit to or from the hotel or while in the hotel or otherwise. The exhibitor assumes complete (100%) responsibility and liability of any and all injuries to any and all persons or property in any way connected with the exhibitors display(s) caused either by the exhibitor, exhibit agents, exhibitor representative or exhibitor employees. The exhibitor indemnifies and agrees to hold harmless the District 1-A Lions, and the **WESTIN** Chicago Northwest Hotel, Itasca, Il., and the legal entities which lease and/or operate the hotel, their members, officers, directors, and employees against any and all liability whatsoever and all damages to property or personal injury caused by exhibitor, exhibitor agents, exhibitor employees, exhibitor representatives, convention Participants or any other persons.

**Please circle one of the last three statements.**

- I will use hotel supplied extension cord and pay the \$50.00 (Hotel charge plus taxes)
- I will supply my own extension cord that is a grounded, 3 wire minimum 14 gauge extension cord.
- I will not need electricity.

Firm: \_\_\_\_\_  
(Print or type firm name)

Address: \_\_\_\_\_  
(Print or type street address, city, state, zip code)

Email Address: \_\_\_\_\_ Phone No. ( \_\_\_\_ ) - \_\_\_\_\_  
(area code & number)

Representative: \_\_\_\_\_  
(print or type) Representative and title

By: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature of representative)