



Create a Service Activity

Service Activities may be created in two ways

- a future activity
 - a past activity
-

• Future activity

- May be created by Lion Officers or Members
- Planned for the future
- May be reported upon completion

• Past activity

- Must be reported by club officers
 - Club President
 - Club Secretary
 - Club Service Chairperson
 - Club Administrator
- Must be completed in the past
- Is created and reported simultaneously

Create a Service Activity

- click New Activity

Support Messages

MyLion Home New Activity Report Activity My Activities Metrics

Orland Park

8,912 People Served >

190 People Served Per Member >

41 Service Activities Completed >

Current LOI Fiscal Year

Learn
See how we're uniting our global service around five areas of need. >

Discover
Browse service activities happening in your area and around the world. >

Act
Get started on a new service activity for your club and community. >

Celebrate
See impact on display by exploring the latest service reporting data. >

Upcoming Activities

Fundraising for Hunger
Orland Park
Feb 6, 2019 - Feb 8, 2019

Monthly Meeting
Orland Park
Feb 13, 2019

Service Activities
Create
My Activities
Metrics

Resources
Contact Us
Privacy Policy
Terms of Use

Lions Clubs International
300 W. 22nd Street
Oak Brook, IL 60523-8842 USA
+1 (630) 468-6900

Select the type of activity. Click Continue.

You may select:

- Service Activity
- Fundraiser
- Meeting

Fundraiser and Meeting are not counted in the MyLion Metrics Page.

The defaulted selection is "Service Activity"

The screenshot shows the MyLion web application interface. At the top, there is a navigation bar with the MyLion logo and a dropdown menu. The main navigation links are Home, New Activity, Report Activity, My Activities, and Metrics. Below the navigation bar, the page title is "Select the type of activity". There are three selection options: Service Activity, Fundraiser, and Meeting. The Service Activity option is highlighted with a red border and a yellow underline. A large orange arrow points from the text "Fundraiser and Meeting are not counted in the MyLion Metrics Page." to the Fundraiser and Meeting options. Another orange arrow points from the text "The defaulted selection is 'Service Activity'" to the Service Activity option. A "CONTINUE" button is located in the top right corner of the selection area. Below the selection options, there is a detailed description of a Service Activity: "A service activity is any hands on projects that serve the community. It can be a one day activity or it can span multiple days." At the bottom of the page, there is a footer with links for Service Activities, Resources, and Lions Clubs International, along with the address: 300 W. 22nd Street, Oak Brook, IL 60523-8842 USA.

Notice your progress. →

Select the cause that your activity will impact. Click Continue.

Support Messages

MyLion Home New Activity Report Activity My Activities Metrics

< GO BACK CONTINUE

1 Cause 2 Type 3 Details 4 Invite 5 Preview

Select the cause that your activity will impact.

Hunger Environment Childhood Cancer

Diabetes Vision Other

Diabetes

Diabetes is a global epidemic, affecting an increasing number of men, women, and children all over the world. It can lead to serious diseases affecting the heart and blood vessels, eyes, kidneys, nerves and teeth. In most high-income countries, diabetes is a leading cause of cardiovascular disease, blindness, kidney failure, and lower limb amputation. It is expected to affect 629 million adults by 2045. Serving in diverse communities all over the world, we see and feel the effects of diabetes and are doing something about it together. Our strategic objective is to reduce the prevalence of diabetes and improve quality of life for those diagnosed.

< GO BACK CONTINUE

Service Activities Resources Lions Clubs International

Choose the project you are planning. Click Continue.

The more common projects are listed on the screen. If your project does not fit one of the titled options please select Other.

Notice the information provided in the right hand panel about the activity. Here is where you may download a planning guide for assistance.

The screenshot shows the MyLion project planner interface. At the top, there is a navigation bar with the MyLion logo, a user profile icon, and links for Support, Messages, Home, New Activity, Report Activity, My Activities, and Metrics. Below the navigation bar, there are two buttons: "< GO BACK" on the left and "CONTINUE" on the right. A progress indicator shows five steps: 1 Cause, 2 Type, 3 Details, 4 Invite, and 5 Preview. The main content area is titled "Choose a step by step project planner to guide your service." and displays a grid of project options. The "Healthy Living for Type 2 Diabetes" option is highlighted with a red border. To the right of the grid is a detailed panel for the selected activity, "Healthy Living for Type 2 Diabetes". This panel includes the title, a description under "Lions Healthy Lifestyles", a list of "WHAT YOU WILL ACHIEVE", and "DURATION" information. At the bottom of the panel is a button to "Download the Full Planning Guide". At the bottom of the screen, there are two buttons: "< GO BACK" on the left and "CONTINUE" on the right. The footer contains links for "Service Activities", "Resources", and the "Lions Clubs International" logo.

Support Messages

MyLion Home New Activity Report Activity My Activities Metrics

< GO BACK CONTINUE

1 Cause 2 Type 3 Details 4 Invite 5 Preview

Choose a step by step project planner to guide your service.

Half-day Diabetes Family Event Type 2 Diabetes Screening Strides for Diabetes

Diabetes Support Group **Healthy Living for Type 2 Diabetes** Healthy Eating for Gestational Diabetes

Recreational Facility Improvement Event Type 2 Diabetes Risk Awareness Event Other

Healthy Living for Type 2 Diabetes

Lions Healthy Lifestyles

A health and wellness event for people at risk of Type 2 diabetes that promotes healthy eating, meal planning, and physical activity education

WHAT YOU WILL ACHIEVE

1. Raise awareness and provide education for the community by promoting healthy living

DURATION

Event Duration: 1-2 hours
Expected Planning Time: 1-2 months

Download the Full Planning Guide

< GO BACK CONTINUE

Service Activities Resources Lions Clubs International

Add Activity Details.

Complete the Activity details information

Support Messages

MyLion

Home New Activity Report Activity My Activities Metrics

< GO BACK CONTINUE

1 Cause 2 Type 3 Details 4 Invite 5 Preview

1. Activity Details

Club
Orland Park

Activity Name *
Healthy Living for Type 2 Diabetes

Place name


Address or Place *

Start Date * Time 08 : 00 AM

End Date * Time 5 : 00 PM

Activity Description *
A health and wellness event for people at risk of Type 2 diabetes that promotes healthy eating, meal
Please enter the missing information.

USE DEFAULT IMAGE EDIT CURRENT IMAGE



2. Privacy Settings

Who can see this?
Everyone Club Only me

Who can join?
Everyone Any Lion or Leo Invite Only

< GO BACK CONTINUE

Healthy Living for Type 2 Diabetes

A health and wellness event for people at risk of Type 2 diabetes that promotes healthy eating, meal planning, and physical activity education

WHAT YOU WILL ACHIEVE

1. Raise awareness and provide education for the community by promoting healthy living

DURATION

Event Duration: 1-2 hours
Expected Planning Time: 1-2 months

Download the Full Planning Guide

Set Privacy Settings. Click Continue.

Select Who can see the activity?

- Everyone
- Just your Club
- Only me

Only me - will save the activity information as a draft until you are ready for others to see the activity.

Select Who can join the activity?

- Everyone
- Any Lion or Leo
- Invite only

The screenshot shows the MyLion app interface for creating an activity. The top navigation bar includes 'Support', 'Messages', and a user profile icon. The main navigation bar has 'Home', 'New Activity', 'Report Activity', 'My Activities', and 'Metrics'. The activity creation process is shown in five steps: 1. Cause, 2. Type, 3. Details, 4. Invite, and 5. Preview. The current step is '1. Activity Details', which includes fields for Club (Orland Park), Activity Name (Healthy Living for Type 2 Diabetes), Place name, Address or Place, Start Date (08:00 AM), and End Date (5:00 PM). The Activity Description is 'A health and wellness event for people at risk of Type 2 diabetes that promotes healthy eating, meal...'. A red error message states 'Please enter the missing information.' The '2. Privacy Settings' section is highlighted with a red box and shows 'Who can see this?' set to 'Everyone' and 'Who can join?' set to 'Everyone'. The 'Healthy Living for Type 2 Diabetes' event details are shown on the right, including a description, 'WHAT YOU WILL ACHIEVE' (Raise awareness and provide education for the community by promoting healthy living), and 'DURATION' (Event Duration: 1-2 hours, Expected Planning Time: 1-2 months). A 'Download the Full Planning Guide' button is also visible.

Support Messages

MyLion

Home New Activity Report Activity My Activities Metrics

< GO BACK CONTINUE

1 Cause 2 Type 3 Details 4 Invite 5 Preview

1. Activity Details

Club
Orland Park

Activity Name *
Healthy Living for Type 2 Diabetes

Place name


Address or Place *

Start Date * Time 08 : 00 AM

End Date * Time 5 : 00 PM

Activity Description *
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Please enter the missing information.

USE DEFAULT IMAGE EDIT CURRENT IMAGE



2. Privacy Settings

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< GO BACK CONTINUE

Healthy Living for Type 2 Diabetes

A health and wellness event for people at risk of Type 2 diabetes that promotes healthy eating, meal planning, and physical activity education

WHAT YOU WILL ACHIEVE

1. Raise awareness and provide education for the community by promoting healthy living

DURATION

Event Duration: 1-2 hours
Expected Planning Time: 1-2 months

Download the Full Planning Guide

Save Image for the Activity. Click Continue.

A default image is provided for the activity. This may be changed to use a custom image by selecting "Edit Current Image"

Invite People. Click Continue.

Invite clubs or individuals to attend the activity.

Support Messages Chagon Chung

MyLion Home New Activity Report Activity My Activities Metrics

Invites are sent when clicking continue CONTINUE

1 Cause 2 Type 3 Details 4 Invite 5 Preview

Invite People

Invite Lions and Leos from your club or around the world to participate in your service activity. When you submit the activity, the people you select will receive an invitation to attend.

CLUBS	INDIVIDUALS	INVITES (68)
<input checked="" type="checkbox"/> ORLAND PARK (My Club) <i>Lions Club</i>	<input type="checkbox"/> Ronald Bailey	<input type="checkbox"/> Gail Anton
<input type="checkbox"/> CHICAGO LOGAN SQUARE <i>Lions Club</i>	<input type="checkbox"/> Jerry Bailey	<input type="checkbox"/> Steve Anton
<input type="checkbox"/> CHICAGO INDO US <i>Lions Club</i>	<input type="checkbox"/> Susan Bailey	<input type="checkbox"/> Elizabeth Batchelor
<input type="checkbox"/> CHICAGO WINDY CITY <i>Lions Club</i>	<input type="checkbox"/> Samuel Bailey	<input type="checkbox"/> Thomas Bell
<input type="checkbox"/> Chicago Ridge <i>Lions Club</i>	<input type="checkbox"/> Marianne Bailey	<input type="checkbox"/> Jim Bianchi
<input type="checkbox"/> BELLWOOD <i>Lions Club</i>	<input type="checkbox"/> William Darrell Bailey	<input type="checkbox"/> Gail Blummer
<input type="checkbox"/> CHICAGO EAST SIDE <i>Lions Club</i>	<input type="checkbox"/> Shirley Bailey	<input type="checkbox"/> Sharon Brindza
<input type="checkbox"/> GLENWOOD <i>Lions Club</i>	<input type="checkbox"/> Ken Bailey	<input type="checkbox"/> Reginald Brutus
<input type="checkbox"/> BERWYN <i>Lions Club</i>	<input type="checkbox"/> Wayne Bailey	<input type="checkbox"/> Daniel Calandriello
<input type="checkbox"/> BRIDGEVIEW <i>Lions Club</i>		<input type="checkbox"/> Michael Carroll
<input type="checkbox"/> SOUTH HOLLAND <i>Lions Club</i>		<input type="checkbox"/> Gail Christoffer-Baruch
<input type="checkbox"/> CHICAGO EQUATORIAN <i>Lions Club</i>		<input type="checkbox"/> Ryan Collins

Select Invitees. Click Continue.

Click on the circle next to club or individual and the invitees will be populated in the "Invites" column.

You may deselect invitees by clicking on the circle next to their names in the Invite column.

MyLion

Home New Activity Report Activity My Activities Metrics

Invites are sent when clicking continue **CONTINUE**

1 Cause 2 Type 3 Details 4 Invite 5 Preview

Invite People

Invite Lions and Leos from your club or around the world to participate in your service activity. When you submit the activity, the people you select will receive an invitation to attend.

CLUBS	INDIVIDUALS	INVITES (68)
<input checked="" type="checkbox"/> ORLAND PARK (My Club) <i>Lions Club</i>	<input type="checkbox"/> Ronald Bailey	<input type="checkbox"/> Gail Anton
<input type="checkbox"/> CHICAGO LOGAN SQUARE <i>Lions Club</i>	<input type="checkbox"/> Jerry Bailey	<input type="checkbox"/> Steve Anton
<input type="checkbox"/> CHICAGO INDO US <i>Lions Club</i>	<input type="checkbox"/> Susan Bailey	<input type="checkbox"/> Elizabeth Batchelor
<input type="checkbox"/> CHICAGO WINDY CITY <i>Lions Club</i>	<input type="checkbox"/> Samuel Bailey	<input type="checkbox"/> Thomas Bell
<input type="checkbox"/> Chicago Ridge <i>Lions Club</i>	<input type="checkbox"/> Marianne Bailey	<input type="checkbox"/> Jim Bianchi
<input type="checkbox"/> BELLWOOD <i>Lions Club</i>	<input type="checkbox"/> William Darrell Bailey	<input type="checkbox"/> Gail Blummer
<input type="checkbox"/> CHICAGO EAST SIDE <i>Lions Club</i>	<input type="checkbox"/> Shirley Bailey	<input type="checkbox"/> Sharon Brindza
<input type="checkbox"/> GLENWOOD <i>Lions Club</i>	<input type="checkbox"/> Ken Bailey	<input type="checkbox"/> Reginald Brutus
<input type="checkbox"/> BERWYN <i>Lions Club</i>	<input type="checkbox"/> Wayne Bailey	<input type="checkbox"/> Daniel Calandriello
<input type="checkbox"/> BRIDGEVIEW <i>Lions Club</i>		<input type="checkbox"/> Michael Carroll
<input type="checkbox"/> SOUTH HOLLAND <i>Lions Club</i>		<input type="checkbox"/> Gail Christoffer-Baruch
<input type="checkbox"/> CHICAGO EQUATORIAN <i>Lions Club</i>		<input type="checkbox"/> Ryan Collins

Activity Summary Page

Review the information entered for the event.

There is a “Go Back” button at the bottom of the page if any edits are required.

Use the "Submit" button to save the information.

The screenshot shows the MyLion Activity Summary Page. At the top, there is a navigation bar with 'MyLion' and a dropdown arrow, and links for 'Home', 'New Activity', 'Report Activity', 'My Activities', and 'Metrics'. A 'Support' and 'Messages' link is also present in the top right. Below the navigation bar is a progress indicator with five steps: 1 Cause, 2 Type, 3 Details, 4 Invite, and 5 Preview. A red 'SUBMIT' button is located in the top right corner, with an orange arrow pointing to it from the text 'Use the "Submit" button to save the information.' Below the progress indicator, a message reads: 'You're almost done! Review your details before you submit.' The main content area features a dark blue header for the event: 'Healthy Living for Type 2 Diabetes', dated 'Feb 11, 2019', from '8:00 AM - 3:00 PM'. It lists the 'CAUSE: Diabetes', 'LOCATION: Oak Brook Medical, Oak Brook, IL 60523, USA', and 'ACTMITY OWNER: Chagon Chung'. To the right of this text is a photo of a man and a woman. Below the header is a 'DESCRIPTION' section: 'A health and wellness event for people at risk of Type 2 diabetes that promotes healthy eating, meal planning, and physical activity education'. The 'INVITES' section lists ten invitees with their names and profile icons: Gail Anton, Steve Anton, Elizabeth Batchelor, Thomas Bell, Jim Bianchi, Gail Blummer, Sharon Brindza, Reginald Brutus, Daniel Calandriello, Michael Carroll, Gail Christoffer-Baruch, and Ryan Collins. At the bottom of the invitees list are navigation buttons: 'PREVIOUS', 'Page 1 of 6', 'NEXT', 'FIRST', and 'LAST'. The 'LOCATION' section shows 'Oak Brook Medical, Oak Brook, IL 60523, USA' with a 'See on Map' link. Below this is a Google Map showing the location, with 'Map' and 'Satellite' tabs, a person icon, and zoom controls. The map data is attributed to ©2019 Google.

Confirmation Message

A pop-up box will appear to confirm completion.

This completes the creation process. You may perform the reporting process upon completion of the activity.

This Service Activity will appear on MyLion and the invites were sent out.

Note: Email invitations are automatically sent to the invitees. Any invitees who are not registered on MyLion will receive an email notification encouraging them to sign-up.

The screenshot displays the MyLion web application interface. At the top, there is a navigation bar with the MyLion logo and a dropdown menu, and a secondary navigation bar with links for Home, New Activity, Report Activity, My Activities, and Metrics. A 'SUBMIT' button is visible in the top right corner. Below the navigation, a progress indicator shows five steps: 1 Cause, 2 Type, 3 Details, 4 Invite, and 5 Preview. A message reads: "You're almost done! Review your details before you submit." Below this, the details for a service activity titled "Healthy Living for Type 2 Diabetes" are shown, including the date (Feb 11, 2019), time (8:00 AM - 3:00 PM), cause (Diabetes), location (Oak Brook Medical, Oak Brook, IL 60523, USA), and activity owner (Chagon Chung). A central pop-up box with a white background and a red checkmark icon contains the text "You are Finished" and "Your activity has been created & your invites sent." with a "CONTINUE" button. Below the pop-up, the "DESCRIPTION" section is partially visible, followed by the "INVITES" section listing several names with profile icons. At the bottom, the "LOCATION" section is visible, showing the address "Oak Brook Medical, Oak Brook, IL 60523, USA" and a "See on Map" link. A pagination bar at the bottom right shows "Page 1 of 6" with "PREVIOUS", "NEXT", "FIRST", and "LAST" buttons.

Thank you

