

**YOUR LIONS CLUB**

**REGULAR MEETING AGENDA**

1. **Call to Order** *(Start at appointed time. Do not wait for members to arrive. If you start on time, they will get the message and arrive on time to avoid a fine for being late)*
2. **Pledge to Flag**
3. **America the Beautiful**, **National Anthem**, or **God Bless America** *(Song is optional, but allows the members to join together at the start of the meeting)*
4. **Invocation**
5. **Singing of a Lions Song** *(Don’t You Hear those Lions Roar, or other Lions song)*
6. **Introduction of Guests** *(Lions by rank or title, other guests.)*
7. **Meal** *(If you have a meal at your meetings.)*
8. **Tail Twister** *(The Tail Twister will do the introduction of members and fine those who are late, missing a pin, or whatever other reason deemed necessary.)*
9. **Guest Speaker** or **Program** *(The person presenting the program is now fully introduced with credentials or history.)*
10. **Business Portion of Meeting**
	1. Reading of minutes of previous meeting and board meeting
	2. Committee reports, Treasurers report
	3. Communications received *(mail, requests for service, etc.)*
	4. Old/Unfinished Business
	5. New Business
11. **Adjournment**

*NOTE: This format is only a suggested agenda. Some clubs will hold the speaker until the last item, and some clubs that meet more than once a month will have one business meeting and one meeting with a speaker or other program at which time all business, except the Tail Twister, and all reports are tabled by motion until the next meeting.*