



FROM THE DESK OF DIST. GOV. LION ROBERT LITTLEFIELD

5NE Lions News & Views

Lions Leaders Gather in Jamestown

Volume 4, Issue 2

August 2010

When I arrived on the Jamestown College campus and saw signs pointing the way for International Lions to find the Nafus Student Center, I knew it was going to be a G-R-E-A-T day! I wasn't disappointed, as 31 Lion leaders from across the district arrived for a day of meetings, fellowship, and marching orders! I was reminded of the words spoken by former President Ronald Reagan, "Surround yourself with the best people you can find, delegate authority, and don't interfere as long as the policy you've decided upon is being carried out."

Thanks go out to everyone who was able to attend. I know how busy summers are with family gatherings and other commitments. However, we are the beacons of hope for our district. Individual Lions and their club leaders are looking to us to guide them along some rough shores into a safe harbor. There are many challenges facing local clubs that could capsize any dedicated leaders—apathy, disagreements, misinformation—and it is our job to fire them up, help them overlook the areas of disagreement, and give them the knowledge they need to move forward in a positive way to help others. **Never underestimate the influence each of you has on those around you.** If you are optimistic and approach obstacles as problems that can be overcome, they will be. If you buy in to the pessimistic approach that has already determined that Lionism is a thing of the past and cannot be saved, your self-fulfilling prophecy will doom your efforts before you even begin.

As you know, I am full of optimism about the year ahead. I believe we are building a solid foundation together and as the year goes on, we will put up the walls and roof, we will add the windows and doors, and will decorate our Lions structure in ways that will draw people to us as a valuable and beneficial organization serving those in need and providing leadership opportunities for anyone willing to rise to the challenge. This is a noble challenge and I am so grateful that you have decided to join me in this effort.

How to Contact DG Robert Littlefield

For visitation requests, information or assistance, please contact DG Robert at:

R.Littlefield@ndsu.edu
2212 South 17th Street
Moorhead, MN 56560
Office: 701-231-7783
Cell: 218-790-4346
Fax: 701-231-7784

Submit stories and events for publication in the District 5NE Newsletter to
Lion Sarah Nathan at
sknathan@gmail.com
or call
317-750-7860



Mileage Reimbursement Requests

Anyone submitting a request for reimbursement for travel expenses to the district cabinet meeting must submit their request to Cabinet Treasurer Sue Anderson at sueanderson@gatecitybank.com within 90 days of the meeting (before the October cabinet meeting) in order to be reimbursed. The reimbursement form is attached.

State Convention—Let's Set a Good Example

All members of the 5NE cabinet should register for the state convention! If you have not yet registered, please contact Del Hager, convention committee co-chair at del714@hotmail.com and get the information. The cost is \$75 (includes registration fee, all meals, and icebreaker). If you are a new Lion since November 1, 2009, the cost is \$55. It's hard to motivate club leaders to register when we have not set a good example and done so ourselves! Try to take care of this as soon as possible! Thanks!



District Governor Robert Littlefield at the first cabinet meeting of the year.

Lions in Training



Check List for District Leaders

As you can tell, I believe in “speaking up for service through Lionism” and increasing the level of communication between the different levels of Lion leadership in the district. This means emails, calls, letters, texts, whatever it takes to motivate people to move. Change will not happen unless something moves. Let’s be the movers!

As you look over the checklists and information listed below, I would ask that you try to do what you can to further our district efforts to strengthen Lionism in North Dakota. Don’t be afraid to ask for help if you need it. All along the way, there are people who can provide assistance and mentor you. In addition, don’t hesitate to add others to your own leadership team. Lions leadership is all about empowerment—you can empower others through your own ability to delegate. So, with that said, please note the following checklists to help guide your efforts during this first quarter of our Lions year. These will be things you can report on at the 2nd Cabinet Meeting in October.

Region Chairs’ Checklist for August

1. Have you scheduled your Region Rally? DG Lion Robert and Kathy would like to have all rallies scheduled to take place by mid-September! Congratulations to Regions 3 (Duane Zwinger), 5 (James Ruff), and 7 (Katherine Tweed) that have set dates. Regions 1 (Craig Wollenburg), 2 (Wayne Westlund), 4 (Al Kahlbaugh), and 6 (Rob Lein) are encouraged to finalize their dates as soon as possible.
 2. Have you started scheduling your visits to each club in your region? These visits should take place in August and September to promote the international and district goals, and to encourage clubs to participate in the district meeting at the state convention in October. Feel free to use the talking points that DG Lion Robert provided at the Region and Zone Chairperson Training Session (pink paper). Remember to stress the importance of having the club represented at the zone meetings and at the state convention and district meetings in October.
 3. Do you know that you have \$25 of budget to cover copying, postage, and other office expenses? In addition, you can be reimbursed for mileage (rules of audit) when you visit the clubs so please do not hesitate in submitting to Cabinet Treasurer Sue Anderson for reimbursement.
 4. Have you contacted your Zone Chairpersons about helping them get their zone Meetings scheduled? Remember to stress the importance of the District Governor’s Advisory Committee at the Zone level.
- Have you decided where your region plans to start a new club this year? Have you discussed your thoughts with your zone chairpersons and club presidents to build an extension team in your region?

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Check List for District Leaders, continued

Zone Chairs' Checklist for August

1. Have you contacted the club secretaries for each club in your zone to check the following items: A) PU101 form information; and B) Club Membership Rosters? The current information was distributed to you at the training session. We need to make sure the names, addresses, telephone numbers, and email addresses are correct. We also need to be sure every club has a correct listing of its members with LCI. Go over the roster and tell the secretary that they should go to the LCI website and make the changes. If they need help, have them call Cabinet Secretary Blake Strehlow. Finally, please make sure that the state directories that were mailed in July have gotten to the club secretary and president. If a club has not received its directories, let DG Lion Robert know as he has a few extra copies to distribute.
2. Have you discussed the scheduling of your zone meetings with your Region Chair? We talked about having four zone meetings but in actuality, you only have to schedule three on your own: The 1st must be within 90 days of the International Convention (by October 1st); 2nd should be in November; 3rd should be in February-March; and the 4th will be in conjunction with the spring New Officers Training Sessions being held in every region on April 27 or 28. This means, each zone needs to schedule only 3 zone meetings because the 4th will be a combined zone meeting and new officer training meeting.
3. Have you begun scheduling visits to each of the clubs in your zone to introduce yourself and let them know about the first zone meeting and how important it is for club leaders to be present (or at least represented). Also, be sure to stress how important it is to have clubs represented at the state convention and district meeting in October. The convention is in Grand Forks, so it is possible to drive to Grand Forks for the day and still sleep in your own bed on Saturday night! Even if Lions do not register for the entire convention, there is no cost to attending the district meeting in the morning.
4. Have you spoken with your Region Chair about the place where a new club could be started in your region? If it is in your zone, have you considered how you might mobilize the club officers in surrounding areas to help promote Lionism in the target community?
5. To help the Awards Team to keep track of those clubs participating in the Peace Poster Contest and the Essay Contest for Visually Impaired Students, please check with club leaders and find out if they are planning to conduct local contests. Remind the clubs that the local deadlines are earlier than previous years. Local winners need to be decided by October 20 and in the hands of the Awards Team Chairperson, Mary Ann Zwinger by October 26. The winners will be decided at the state convention on October 29-30.
6. Encourage club presidents to contact DG Lion Robert to schedule a club visit as soon as possible.

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Check List for District Leaders, continued

District Governor to promote a little “Healthy Competition” among Region Chairs

Last year, only 14 clubs from the new 5NE were represented at the district meeting. A district goal for 2010 is to increase club representation by 50%. That means, we need 21 of 58 clubs to be represented at the district meeting. As a way to promote a little competition between region chairs, the district governor will present *a worthy prize to the region chair and his/her zone chairs having the largest percentage of clubs from their region at the district meeting*. Let's see who is the most persuasive! These will not be small prizes, so it will be worth the effort to rally the Lions to the convention.

Team Leaders' Checklist

1. Have you contacted all of the people on their team to ask for updates on what they are planning?
 2. Have you identified goals to work toward during the first quarter of this year, written them down, and distributed them to everyone on your team to review, consider, and discuss?
 3. Have you written up a brief summary of the topics discussed at your team's first meeting and sent them to Cabinet Secretary Blake Strehlow by August 10th?
- Have you communicated with the PR Team (Donna Ruff, team leader) about ways to promote your activities in the ND Lion and News & Views?

Committee Chairpersons' Checklist

1. Have you contacted your team leader with ideas you have for your area of focus?
2. Have you visited the LCI website to find information and resources for your committee area?
3. Have you communicated with your team leader about information you want sent to the PR Team for promoting your area of focus?

Global Membership Team and Global Leadership Team Leaders

1. Are you moving forward on the district goals for membership, extension, retention, leadership, service, and women/youth?
2. Have you communicated with the PR Team about ways to promote your activities in the ND Lion and News & Views?
3. Are you communicating with the Region Chairs about their plans to start a new club in their Region this year?

Members for 2010 Convention Committees

At the cabinet meeting, convention committee chairpersons were named. DG Lion Robert is asking that each chairperson add other Lions to their committees. The names of the additional committee members should be sent to DG Littlefield (R.Littlefield@nds.u.edu) by September 1, 2010. As a reminder, these individuals agreed to serve as chairs:

Resolutions – PDG Katherine Tweed

Constitution & By-laws – 2nd VDG Mel Olson

Rules – PDG Craig Wollenburg

International Convention & Protocol – 1st VDG Steve Johnson & PCC Duane Zwinger

Memorandum of Understanding – VDGs Johnson and Olson

Sergeant at Arms – PDG Al Kahlbaugh

Elections/Nominating – PDG John Dobbs (head), IPDG James Ruff, & IPDG Wayne Westlund

Credentials – DG Robert Littlefield, Blake Strehlow, Katrina Wendel, & Betty Triplett

The duties of these committees involve matters associated with the convention.

- The Resolutions Committee is active at the district meeting and state convention, submitting reports at the business meetings offering resolutions of thanks, recognition, and future plans.
- The Constitution & By-Laws Committee is active before and after the convention, reviewing the current documents of the district and keeping them up to date by proposing amendments and receiving suggested amendments from any individual Lion or club in good standing. This committee posts a notice in the ND Lion at least 30 in advance of the convention with any proposed amendments to be acted upon at the convention.
- The Rules Committee is responsible for providing a written list of rules to be followed at the convention (e.g., appropriate attire, procedures to be followed during business meetings, etc.). These are developed in advance and published in the convention booklet by the local host committee.
- The International Convention & Protocol Committee is involved with making arrangements in advance of the convention for the visiting International Director from LCI (e.g., hotel arrangements, special needs, transportation, hosts) and making sure that appropriate protocol is followed during the convention. This would involve preparing seating charts for the head table during meal functions, arranging for appropriate introductions of guests and dignitaries, and following the protocol guidelines provided by LCI.
- The Memorandum of Understanding Committee is a liaison committee between Districts 5NE and 5NW to discuss and manage any issues that arise regarding the composition and passing of the MOU at the state meeting.
- The Sergeant at Arms Committee is responsible for policing the business meetings of the district and state at the convention, assisting the presiding officer in keeping order during assemblies.
- The Elections/Nominating Committee is responsible for identifying a candidate(s) for the office of 2nd Vice District Governor Elect (to take office as 2nd VDG on July 1, 2011). In addition, this committee must receive from the current 2nd VDG and 1st VDG letters of intent to run for the positions of 1st VDGE and DGE (to take office on July 1, 2011). The Elections/Nominating Committee does its work in advance to be able to make the report at the business meeting of the district at the state convention. This committee works with the Cabinet Secretary to prepare written ballots for the election and counts the ballots.
- The Credentials Committee will certify those Lions from each club represented that can vote using the formula established by LCI and included in the District Constitution & By-Laws.

LaMoure Lions Raise funds for GPADF in Jud

The LaMoure Lions Club is hosting the inaugural Lions Golf Outing to raise money for the Great Plains Assistance Dog Foundation in Jud. The LaMoure Lions think this is a great way to raise funds for a good cause. If successful, different Lions Clubs will be invited to host the event in subsequent years and a traveling trophy will be awarded.

In addition, the LaMoure Lions Club is seeking sponsors for 11" x 17" signs that will be placed on teach tee box. In this way, local businesses will help a worthy cause and get some advertising. In addition, door prizes or prizes for particular holes (e.g., \$25 gift certificate for longest drive on #1, closest to pin on #3, etc.). Any Lions or Lions Clubs interested in purchasing a tee box sign should contact Steve McMiller at tas-man@drtel.net or call 701-709-0284.

Keep Your Lions Calendar Updated!

August – Emphasis on Youth!

4 **23rd Annual Red River Lions Club Golf Tournament – “Lion Carl Jessen Memorial”**

Time: 1 p.m.
 Location: Larimore Golf Course
 Cost: \$50 cart included; \$40 no cart
 Includes: Brats, kraut, chips and prizes!
 RSVP: Liz Jessen @ ccj0530@gra.midco.net

17 **Region 7 Rally**

21 **LaMoure Lions Golf Outing**

Time: 9:30-10:15 registration; shotgun at 10:30 a.m.
 Location: Grand Rapids, ND
 Cost: \$40 with cart; \$30 no cart
 Includes: Prizes, skins, mulligans, traveling trophy
 Proceeds: Great Plains Assistance Dog Foundation, Jud, ND
 RSVP: Steve McMiller (701) 709-0284 or 701-883-4296

Sept

10 **Region 3 Rally – Beaver Lake State Park**

11 **Kulm Annual Steak Fry and Zone Social – Kulm Country Club**

13 **Region 5 Rally - Robinson**

23-25 **USA/Canada Lions Leadership Forum – Milwaukee, WI**

Oct - Emphasis on Vision and Membership Growth! What are you planning?

29 **District 5NE Cabinet Meeting – Grand Forks**

30 **District 5NE Business Meeting, State Convention – Grand Forks**

Nov

13 **Multiple District 5 Mini-Convention – Minot, ND**